



**NOTICE OF MEETING No. 07**

TO: Assistant Schools Division Superintendent  
OIC, Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Education Program Supervisors and Specialists  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All concerned

DATE: March 6, 2017

Please be informed that there will be a **Division Orientation on the DepEd Order No. 36, s. 2016** entitled “Policy Guidelines on Awards and Recognition for the K to 12 BEP” on March 9, 2017.

School heads and guidance counsellors of elementary and secondary schools are expected to attend the orientation. The attendees to the meeting will be accountable for the questions and clarifications on this matter within the school level.

All participants are expected to bring a copy of DepEd Order No. 8 s. 2015, DepEd Order 74 s. 2012, and DepEd Order No. 36 s. 2016.

Listed below are the facilitators to the above mentioned orientation, as well as their assigned schedule and venue per unit.

DATE/ TIME	UNIT	VENUE	FACILITATOR
March 9, 2017 1:00 – 5:00 p.m.	South	Tagaytay Science NHS	Marcela Zapanta Marissa Capistrano
March 9, 2017 1:00 – 5:00 p.m.	North	Emilio Tirona Memorial NHS	Edna Bayot Famie Apay
March 9, 2017 1:00 – 5:00 p.m.	East	Munting Ilog NHS	Helen Aure/ Camille Ortila Ermelina Asuncion
March 9, 2017 1:00 – 5:00 p.m.	West	Tanza National Comprehensive HS	Edelisa Catacutan Myrna Aviñante

Attendance to the above-mentioned Meeting is a must.

  
**CHEERYLOU D. DE MESA** *for*  
OIC, Schools Division Superintendent