



Republic of the Philippines
Department of Education

REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

June 2, 2020




DIVISION MEMORANDUM
NO. 163, s. 2020

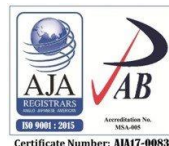
To: Assistant Schools Division Superintendent
Chief, Curriculum and Implementation Division
Chief, School and Governance Operations Division
Education Program Supervisors
Municipal/City Research Committees
All Public Secondary and Elementary School Heads
Cavite Association of Research Educators
All Concerned

**CALL FOR RESEARCH PAPERS FOR THE 6TH CALABARZON RESEARCH
STATISTICS AND INNOVATION FORUM**

1. Pursuant to the Regional Memorandum No. 288, s. 2020, titled “6th CALABARZON Research, Statistics, and Innovation Forum,” this Office supports the CALABARZON Regional Development Council – Regional Research and Innovation Committee, in its initiatives to conduct this Activity on October 15, 2020. With this, local researchers are encouraged to submit their research papers finished within 2017 to 2019.
2. This activity aims to strengthen the research culture, showcase significant findings of the research studies, and increase the statistical capacities of the Department of Education.
3. Interested researchers must first inform their respective Municipal/City Research Committee Adviser/Chair/Secretariat via available digital means to aid in the monitoring of their submissions. Researchers must email the following documents to 2020researchforum4a@gmail.com, CC: depedcavite.research@deped.gov.ph, on or before **June 5, 2020**:
 - a. Accomplished registration form (editable file at <https://tinyurl.com/6th4aforum>);
 - b. 1-page Abstract in pdf, 250-350 words including the keywords, single-spaced, font: Arial, 11; and



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- c. Endorsement from the school head (if the participant is a school personnel)/SDS (if the participant is a Division personnel) (sample template at <https://tinyurl.com/6th4aforum>).
4. Expenses relative to this activity shall be charged against the local funds, subject to the usual government accounting rules and regulation.
5. Attached are the presentation guidelines, indicative calendar, and registration form for your reference.
6. For inquiries and clarifications, you may email Ms. May Anne Joy D. Romanes at depedcavite.research@deped.gov.ph.
7. Immediate dissemination of this Memorandum is earnestly desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

MDR/ DM No. 163, s. 2020
BU-342/ 05/02/2020



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“Serbisyong Pang Edukasyong Tapat at Sapat para sa Batang KABITENYO”



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Republic of the Philippines

Regional Development Council
Region IV-A (CALABARZON)

CALL FOR RESEARCH PAPERS

Goal and Scope

The CALABARZON Regional Development Council – Regional Research and Innovation Committee (RDC-RRIC) will be conducting the **6th CALABARZON Research, Statistics and Innovation Forum** on October 15, 2020 (Thursday). The forum aims to promote a strong culture of research, showcase significant findings of research studies, and strengthen statistical capacities of academic institutions, government agencies, and local government units (LGUs) in the region.

In line with the theme "Bridging Research and Innovation towards CALABARZON'S Sustainable and Inclusive Development", the RDC-RRIC calls for the submission of quality research papers from the academe, research institutions (public and private), and consortia focusing on research and development (R&D)¹ and innovation² that support the development of the following sectors and specific topics:

- a) Industry (MSMEs)
- b) Social (education, health, gender and development)
- c) Environment and natural resources (sustainable energy, waste management, disaster management/resiliency)
- d) Infrastructure (traffic management, transport system)
- e) Agriculture (reducing vulnerability of agriculture to climate change, increasing productivity, innovative technologies)

Participating Research Paper





The call is open to all scientists and researchers (group or individual) from CALABARZON state universities and colleges, government agencies, LGUs, R&D institutions, higher education institutions, and private industries doing R&D work.

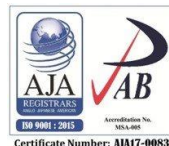
¹ R&D is any systematic and creative work undertaken to increase the stock of new knowledge (idea/knowledge generation) and the use of this idea/knowledge to devise new applications (technology generation). Prototyping is its culmination (Republic Act 11293 Implementing Rules and Regulations).

² Innovation refers to the creation of new ideas that results in the development of new or improved products, processes, or services which are then spread or transferred across markets. Innovation applies to the entire spectrum of activities that provides value creation to the economy. Innovation thus covers commercialization, utilization and even extension of R&D products, processes and services (RA11293 IRR).

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Submission of Research Papers

Participants must submit the following documents in electronic copy not later than **June 5, 2020 (Friday)**³ by email to 2020researchforum4a@gmail.com:

1. accomplished registration form
2. one-page Abstract in pdf format, 250 to 350 words including keywords, single-spaced, font: Arial 11
3. endorsement by the head of agency/institution

General Guidelines

Research papers must be completed within the past three years (2017-2019). Only **unpublished** research papers will be accepted. Submitted entries will be reviewed by the Paper Evaluation Committee under the RDC-RRIC. Entries that are not compliant with the required format and not relevant to the theme, sectors, and specific topics identified will not be accepted. Plagiarism and other similar acts will not be tolerated. Authors of pre-qualified papers will be notified to submit their full paper on or before July 8, 2020 (Wednesday).

Both principal author and co-author can send a submission. For co-author, a written permission from the principal author should be provided. The principal author must acknowledge his/her co-author, if there is any. A maximum of two entries per researcher can be submitted, whether principal or co-author.

For inquiries and clarifications, the Secretariat/NEDA Region IV-A may be reached at telephone number (049) 502-0229 or email at 2020researchforum4a@gmail.com.

Indicative Calendar

Activity	Schedule
Call for Papers	March 18, 2020
Abstract Submission (deadline)	June 5
Notification of shortlisted/qualified papers*	June 16
Full Paper Submission (deadline)*	July 8
Notification of approved papers for oral presentation and poster presentation	July 31
6th CALABARZON Research, Statistics and Innovation Forum	October 15, 2020 (Thursday)





*Researches submitted for poster presentation only will not be required to submit full papers.

Annexes

Annex A – Guidelines for Paper Presentation
Annex B – Guidelines for Poster Presentation

³ Original date of submission is May 22. The submission of documents was extended in consideration of the



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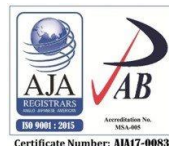
ANNEX A
6th CALABARZON Research, Statistics and Innovation Forum

Guidelines for Paper Presentation

Full Paper Guidelines	
Font Type	Arial
Font Size	11
Margins	1.5" left, 1" all sides
Line Spacing	Double-spaced
Content	<ul style="list-style-type: none">• Title• Author – full name of author/s or implementing institution;• Abstract – one-page, 250-300 words including keywords, single space covering the highlight of results of the research;• Introduction – an overview of the research, the significance and the statement of the problem;• Objectives – statement of the specific purpose to address the problem areas which the research intends to solve;• Review of Literature - relevant literature and other technical works related to the research;• Scientific Basis/Framework – state-of-the-art technology or information from which the project takes off;• Materials and Methods – procedures involved, the materials used, sampling procedures, statistical analysis, methodology, and others including scope and limitation, time (seasonality), and place of study;• Output – deliverables, product, and services that the study will produce over a period of time• Results and Discussion - data gathered, analysis, and interpretation of results supported by tables, graphs, pictures, maps, etc. including the comparison of targeted actual research and development output;• Summary and Conclusion – Brief result and generalization derived from the research based on proof shown;• Recommendations<ol style="list-style-type: none">1. Findings / results that need further verification2. A solution to a specific problem that can be derived from the result• Literature Cited – references listed alphabetically by authors. Each source shall follow the following format: author/s, year, title, edition (if source is a book), place of publication, publisher (or name of journal, if article), page number (if it is an article);• Acknowledgment – indicate who contributed to the completion of the research



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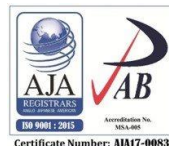
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Presentation Guidelines	<ul style="list-style-type: none">• Oral presentation – 15 minutes presentation 5 minutes Q&A
Best Paper Selection	<p>One winner per sector/category for the Best R&D Paper will be selected based on the combined score of the full paper evaluation and oral presentation during the Forum. The paper with the highest score from among the best paper in each sector will be selected as the Overall Best R&D Paper.</p> <p>Criteria for Judging:</p> <ul style="list-style-type: none">• Paper – 70%<ol style="list-style-type: none">1. Potential impact of research to socio-economic development – 25%2. Potential for commercialization and wider adoptability – 20%3. Contribution to advancement in Science, Technology and Innovation – 15%4. Scientific soundness/technical rigor – 10%• Oral Presentation – 30% (during the forum)<ol style="list-style-type: none">1. Mastery of content – 8%2. Effectiveness of presentation skills/delivery – 7%3. Organization of presentation – 5%4. Response in Q&A – 10% <p>Note: Full papers must garner at least a score of 45 points out of 70 points to qualify for oral presentation during the Forum.</p>



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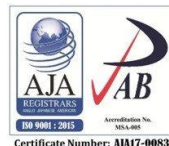
ANNEX B
6th CALABARZON Research, Statistics and Innovation Forum

Guidelines for Poster Presentation

Poster	Tarpaulin or Tarpapel
Size	5' x 3' portrait orientation
Posting Method	Participants should bring their own panels or stand for their poster
Posting Schedule	Set-up: 6:30 a.m. to 8:00 a.m. on October 15, 2020 Take-down: 5:00 p.m. on the same day
Content	<p>The poster should contain the following:</p> <ul style="list-style-type: none">• Title• Abstract• Introduction (background and significance)• Methodology• Discussion of results• Conclusion• Recommendations or future directions• References <p>Headings and textual discussions must be concise and informative. The graphs and figures must be of high resolution and have informative captions. The font must be readable within one meter distance.</p>
Author's Physical Presence	The author or presenter must be present during the specified viewing time of the evaluators. The viewing time will be announced at the start of the forum.
Best Poster Selection	<p>Three winners (1st, 2nd, 3rd) will be selected based on the following criteria for judging to be evaluated during the forum.</p> <ul style="list-style-type: none">• Content – 50%<ol style="list-style-type: none">1. Completeness/sufficiency of data – 5%2. Conciseness and understandability – 5%3. Breakthrough/Significant findings – 20%4. Impact of result to the development objectives of the region/province – 20%• Design – 50%<ol style="list-style-type: none">1. Effectiveness of visuals – 20%2. Aesthetic appeal of visuals – 10%3. Clarity of visuals – 10%4. Coherence of visual elements – 10%



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Region IV-A (CALABARZON)

6th CALABARZON RESEARCH, STATISTICS AND INNOVATION FORUM

REGISTRATION FORM

<p>Type of Presentation*:</p> <p><input type="checkbox"/> Oral <input type="checkbox"/> Poster</p> <p><i>*You may check both. See specific Guidelines for Oral Paper and Poster presentation.</i></p>	<p>Focus Sector (please check one)**:</p> <p><input type="checkbox"/> Industry <input type="checkbox"/> Social <input type="checkbox"/> Environment and Natural Resources <input type="checkbox"/> Infrastructure <input type="checkbox"/> Agriculture</p> <p><i>**Please be guided by the Call for Research Papers on the specific topics under each sector.</i></p>
Complete Research Title:	
Author/s (identify both lead researcher and co-authors, if any):	
Date of Completion (month/year):	
Contact Person:	
Agency/Institution:	
Position:	
Contact Number (mobile and/or landline):	
Email Address:	

Please email the accomplished form, research abstract, and endorsement from head of agency/institution to 2020researchforum4a@gmail.com not later than **June 5, 2020 (Friday)**.

Use the following format for the email subject:
<Last Name of Researcher/Participant_ Research Title_Focus Sector>

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