



BU-16409

Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

June 27, 2022

NOTICE OF MEETING
No. 119, s. 2022

To: Assistant Schools Division Superintendents
Budget Officer
Administrative Assistant III
Administrative Assistant I
Administrative Aide I





BUDGET UNIT MONTHLY MEETING

1. Please be informed that there will be a monthly meeting on **July 4, 2022, 1:00 PM** onwards at the Budget Unit Office, Division Office, Trece Martires City.
2. The agenda of the said meeting are as follows:
 - 2.1. Mid-Year Reports
 - 2.2. Preparation and Consolidation of CY 2022 Mid-Year Financial Reports
 - 2.3. Mid-Year Performance Review
 - 2.4. Other issues and concerns.
3. To ensure proper implementation of health and safety protocols during the said meeting, all concerned are required to wear face mask and observe physical distancing.
4. Attendance of the concerned personnel is a must.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

EGMC/NOM No. 119, s. 2022
BU NO. 119/2022



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“Serbisyong Pang Edukasyong Tapat at Sapat para sa Batang KABITENYO”