



Republic of the Philippines
Department of Education

REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

SEPTEMBER 29, 2022

DIVISION MEMORANDUM
NO. 436, s. 2022

To: Assistant Schools Division Superintendents
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
HRMPSB – Chairman and Members
All Concerned





**CONDUCT OF ON-THE-JOB (OTJ) ASSESSMENT FOR THE POSITIONS OF
REGISTRAR I AND ADMINISTRATIVE ASSISTANT II - VERIFIER**

1. Relevant to the filling of Registrar I and Administrative Assistant II – Verifier positions, please be informed that this Office shall conduct On-the-Job (OTJ) Assessment on October 3, 2022, 9:00am to 2:00pm at the Bulwagang Tanglaw, Schools Division Office, Trece Martires City, Cavite.
2. See Enclosure 1 for the list of applicants.
3. All applicants are instructed to bring their own laptop and extension cord and they are also advised to arrive at the venue at least thirty (30) minutes before the scheduled time.
4. To ensure the proper implementation of health and safety protocols during the conduct of On-the-Job (OTJ) assessment, all applicants are reminded to wear face mask and observe physical distancing.
5. Immediate dissemination of this Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

RCD/ DM 436 s. 2022
PC-2963 109/29/2022



 Cavite Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite
 (046) 419-0014, 419-1286, 412-0349, 419-1739, 412-0849
 www.depedcavite.com.ph
 deped.cavite@deped.gov.ph

“Serbisyong Pang-Edukasyong Tapat at Sapat para sa Batang KABITENYO”



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REGION IV-A





SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

Enclosure 1 to Division Memorandum no. ~~48~~ s. 2022 CONDUCT OF ON-THE-JOB (OTJ) ASSESSMENT FOR POSITIONS OF REGISTRAR I AND ADMINISTRATIVE ASSISTANT II - VERIFIER

LIST OF APPLICANTS

NO	NAME OF APPLICANTS	POSITION DESIRED
1	LAPORRE, EIZEL MAE M.	REGISTRAR I
2	MERCADO, MARIA CARMEN R.	REGISTRAR I
3	MOJICA, AIZA E.	REGISTRAR I
4	TAYONG, JEAH MAE M.	REGISTRAR I
5	TURIANO, JADE A.	REGISTRAR I
6	VILLAMIL, NICKEY ALLAIH MAE V.	REGISTRAR I
7	VILLANUEVA, JOHN CARLO G.	REGISTRAR I
8	BARRITA, BEVERLY C.	ADMINISTRATIVE ASSISTANT II - VERIFIER
9	INIT, RONEL C.	ADMINISTRATIVE ASSISTANT II - VERIFIER



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