

BU - 33508



Republic of the Philippines
Department of Education

REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

October 19, 2022

NOTICE OF MEETING

No. 181, s. 2022

To: Assistant Schools Division Superintendents
Chief – Curriculum and Implementation Division
Chief – Schools Governance and Operations Division
Division Accountant
All Accounting Unit Staff

OSDS – ACCOUNTING UNIT MONTHLY MEETING

1. Please be informed that there will be an **ACCOUNTING UNIT MONTHLY MEETING** at Yoki Buffet, Manggahan, General Trias Cavite on Friday, October 21, 2022 at 11:00 a.m. onwards.

2. The agenda of the said meeting are as follows:

- 2.1 Accomplishments for the month of October 2022.
- 2.2 Status of Additional MOOE Batch 2 downloading.
- 2.3 Status of SPED Program Fund downloading.
- 2.4 Preparation on Year-End Bonus of DO paid personnel.
- 2.5 Updates on payment of salary differentials, maternity, loyalty and other benefits.
- 2.6 Updates on opening of checking account
- 2.7 Updates on the preparation for the training on liquidation of MOOE using the checking account
- 2.8 Preparation for the Training on the Web-Based Monitoring System of the School MOOE Funds in Support to the Secondary Support Program (SESP) System.
- 2.9 Other Concerns.

3. Attendees to the said meeting are the following Accounting personnel:

- | | | |
|---|------------------|----------------|
| 1 | CHERRY D. BAYOT | ACCOUNTANT III |
| 2 | NENITA S. FRONDA | AO I |
| 3 | MARIA P. PASCUA | ADA IV |



Address: Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite

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4	JOHN A. MALONG	ADAS III
5	SHERWIN A. ROM	ADAS III
6	CLARISSA P. BAYOT	ADAS III
7	MICHELLE T. BATACLAN	ADAS III
8	EDNA C. ZURBANO	ADAS II
9	ANGELICA A. ALMANZOR	ADAS III
10	MARIBEL G. ROJO	ADAS III
11	ALICIA M. PANGANIBAN	ADAS III
12	MAY D. PAGTAKHAN	ADAS II
13	ERIKA R. CARAOS	ADAS III
14	LOUISE RANDOLPH L. ERASMO	ADAS III
15	STELLA MARIZ C. ANUDON	ADAS III
16	MA CECILIA C. TENORIO	ADAS III
17	MARY GODWIN P. OLIDO	ADAS III
18	REA LISA A. RABULAN	ADAS III
19	ELENITA S. FERAER	ADAS III
20	AISA A. MANZO	ADAS III
21	JENNIFER B. OMIPON	ADAS III
22	LESLEE ANN S. BERNARTE	ADAS II
23	TRISTAN R. SARMIENTO	ADAS III
24	ANGELICA E. ESPINELI	ADAS III
25	PAOLO P. PONCIANO	ADAS III
26	MARIETTA R. BARERA	ADAS III
27	IAN LEW M. CABINGAN	ADAS III

4. Attendance to the said meeting shall be strictly monitored.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

MGR/NOM NO. 191 s. 2022
BU-33508/10/19/2022



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