



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

December 6, 2022

NOTICE OF MEETING

NO. 209, s. 2022

To: Assistant Schools Division Superintendents
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
SDO Utility Workers and Drivers
All concerned

GENERAL SERVICES YEAR END MEETING

1. Please be informed that there will be a meeting of all General Services Personnel on December 9, 2022, 1:00 PM onwards at the Administrative Officer V's Office, Division Office, Trece Martires City, Cavite.
2. The agenda of the meeting are as follows :
 - 2.1 Areas of assignment for the next calendar year
 - 2.2 Duties and responsibilities
 - 2.3 Cleanliness and orderliness
 - 2.4 Attendance
3. Attendees to the said meeting are the following :
 - 3.1 Verna C. Cabaya
 - 3.2 Mika A. Costelo
 - 3.3 Augusto C. Calpo
 - 3.4 Jessica S. Cailing
 - 3.5 Marissa L. Jacob
 - 3.6 Ramil J. Duclay
 - 3.7 Gerome C. Corpez
 - 3.8 Alvin F. Cera
 - 3.9 Ralph Dominic R. Cristal
 - 3.10 Joel L. Violeta
 - 3.11 Roland P. Bocalan
 - 3.12 Carmelo F. Castro
 - 3.13 Glenn T. Roduta
 - 3.14 George Bergado
 - 3.15 Gerry Nato
- 3 Attendance shall strictly be monitored.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

MAC/ NOM no. 209, 2022
BU-40355 / 12/06/2022



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"Serbisyong Pang-Edukasyong Tapat at Sapat para sa Batang KABITENYO"